

ADMINISTRATIVE - INTERNAL USE ONLY

DDA 88-0283  
4 February 1988

MEMORANDUM FOR: Director of Information Technology

VIA: Chief, OIT/Management Group

FROM: Henry P. Mahoney  
Associate Deputy Director for Administration

SUBJECT: Getting Down to Strength

1. I am becoming increasingly concerned with the overstrength situation presently existing within the Office of Information Technology (OIT). It is impacting adversely not only on your ability to recruit new employees, but that of other DA offices as well. For this reason, it is imperative that immediate action be taken to correct this problem. Toward that end, I am tasking you with the following action items:

a. I want you to forward to me no later than 29 February 1988, a plan of action developed by OIT which will bring the office down to its authorized strength by the end of Fiscal Year 1988.

b. Effective immediately, I am freezing your organizational and career service on-duty strength at its current level. I must personally approve any future increases to your on-duty strength, whether through employee reassignments, career service conversions or new EOD's. Hopefully, through attrition these numbers will continuously decrease.

2. If you have any questions regarding the above, please feel free to contact me or [redacted] DA Senior Personnel Officer. [redacted] can be reached on extension [redacted]

Henry P. Mahoney

DDA/CMS [redacted] (4 Feb 88)

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